

ALEX K. POLANCO

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EDUCATION

Illinois State University
Bachelor of Arts Degree
Construction Management
Business Administration Minor

Normal, IL
May 2012

EXPERIENCE

Storm Consulting Group, LLC
Partner/Senior Project Manager

Oct. 2017-Present

- Responsible to the owner regarding the contracts in which he is assigned and has authority over all employees assigned to the project. He exercises this authority through the superintendent.
- Ensures and maintains good relationships with customers/clients and general contractors associated with the project
- Takes charge of all contracts assigned to him
- Oversees that a job is thoughtfully planned by the superintendent in charge before the work starts
- Reviews the change orders and the contract payment draws before their submission to the owner for processing

Drive Construction, Inc.
Project Manager

Aug. 2015-Oct. 2017

- Acted as the primary Quality Management on assigned projects, Interpret, adhere, and improve project schedules and execute according to plan from pre-construction to closeout
- Managed risks and establish project recovery plans when required. Resolve disputes with minimal need for escalation while conducting voluntary audits and authorize resolutions
- Oversee the selection, ordering, and delivery schedule of materials, as well as project construction for compliance with specifications, local codes and installation techniques

Berglund Construction
Project Manager

Oct. 2013-August 2015

- Provided weekly meeting coordination documents and discussions directly with owners and architects
- Helped train the field superintendent with new onsite software and documentation
- Completed and analyzed weekly audits on project safety and quality

Old Veteran Construction Company, Inc.
Intern

May 2009-Aug. 2011

- Developed and updated a more efficient system for data entry of all subcontractors and customers for the company nationwide
- Develop, implement, and maintain a quality control plan including design, inspection, testing, handling, packaging, shipping, storage and site construction activities
- Provide daily report and project documentation

SKILLS

- Google Sketchup
- Statistical Program for the Social Sciences
- AutoCAD
- Revit Architecture
- Navisworks
- Minitab